

ST. BERNADETTE  
SCHOOL - PARISH  
EDUCATION  
COMMITTEE  
13130 65B AVENUE  
SURREY, BC

# PEC NEWSLETTER



## Upcoming Events:

- **September 3:** First Day of School & Pancake Breakfast at 9am (Note: Noon Dismissal)
- **September 6:** School Mass
- **September 11-13:** Grade 7 Outdoor Ed Retreat
- **September 19:** Parent Info / Meet the Teacher Night at 6pm in the Parish Hall
- **October 4:** Walkathon

## Other Important Dates:

- **September 29:** Orange Shirt Day (Non-Uniform)
- **September 30:** National Truth & Reconciliation Day - NO SCHOOL
- **October 14:** Thanksgiving Day - NO SCHOOL
- **October 23-25:** Staff Pro-D NO SCHOOL

EDITION 9, ISSUE 1

SEPTEMBER 2024

## Welcome Back Message from PEC Chair

Dear St. Bernadette families,

Welcome back to another exciting school year! We hope you all had a wonderful summer. As we navigate the upcoming school year together, the PEC is excited to collaborate on various events to help foster a strong relationship between home, school, and the parish community.

We extend our warmest welcome to our new Principal, Ms. Lee, and to our new staff, Ms. Conway and Ms. Torretto. We also welcome our new families, who are now part of this special community.

### What to Expect This Year:

1. **New Parking Lot:** Special thanks to Father Paul and his team for getting the school parking lot repaired and painted. We ask that all families adhere to drop-off and pick-up procedures and use the appropriate spots and respect all parking signage, including parking spots designated for staff parking and handicapped parking.
2. **Volunteer Opportunities:** We continue to rely on our Parent Participation Program to help with the many aspects of school life, whether it's helping out with maintenance work, assisting with fundraising events, driving to field trips, or lending your expertise in a specific area such as coaching. Your time and talents are very much appreciated.
3. **Community Building Events:** We have a fantastic lineup of events planned for the year, including School Family Mass, Family Movie Night, Family Bingo Night, and our annual Year-End BBQ. These events are a great way to connect with other families and parishioners.
4. **Fundraising Initiatives:** Our ongoing fundraising efforts include the Walkathon, Lights of Hope, and the Casino Night. Our fundraising goal this year is \$50,000. Net fundraising proceeds will go towards the Playground Project, which we hope to begin construction in the summer of 2025. Every contribution, big or small, makes a difference.

We look forward to working together to make this school year another successful one. If you have any questions or would like more information on how to get involved, please don't hesitate to reach out to us at [pec@stbernadette.ca](mailto:pec@stbernadette.ca).

Yours in Christ,  
Cindy Chiang  
PEC Chair

## 2024-25 Parish Education Committee (PEC) Members

The PEC represents the Board of Directors of the CISVA at the local level, it implements Archdiocesan policies, and it sets local school policies. The PEC assists the Pastor and the principal in the operation of the school as outlined in the CISVA Policy Manual. The PEC is comprised of the Pastor, the Chairperson and six other members (five elected and two appointed by the Pastor).

**PASTOR - Father Paul Bui:** The Pastor is an ex-officio member of the PEC.

**CHAIR & SOCIETY DELEGATE - Cindy Chiang ([pec@stbernadette.ca](mailto:pec@stbernadette.ca)):** The role of the Chairperson is critical to the successful functioning of the PEC and ultimately to the successful functioning of the school. The Chairperson's main task is to work closely with the Pastor and Principal in order to ensure that the goals and objectives of the school are being met and that the policies and guidelines of the Society are followed. The Society Delegate on the Parish Education Committee is the direct link to the Society of the CISVA.

**VICE-CHAIR & PARISH COUNCIL LIAISON - Diana Hatley ([vicechair@stbernadette.ca](mailto:vicechair@stbernadette.ca) / [parishrep@stbernadette.ca](mailto:parishrep@stbernadette.ca)):** The Vice-Chair will take over the tasks of the chair and become acting chairperson during the chair's absence. The Parish Council Liaison represents the PEC at Parish Council meetings.

**TREASURER - Denise Afable ([treasurer@stbernadette.ca](mailto:treasurer@stbernadette.ca)):** The role of the Treasurer is a critical one in the financial management of the school.

**SECRETARY & COMMUNICATIONS - Jerilee Marsh ([pec.secretary@stbernadette.ca](mailto:pec.secretary@stbernadette.ca) / [communications@stbernadette.ca](mailto:communications@stbernadette.ca)):** The secretary ensures proper and thorough reporting and documentation of all PEC meeting proceedings. The Communications Coordinator is responsible for creating and sending out monthly PEC Newsletters, and provides communications support for all Fundraising Events

**MAINTENANCE - Victor Naval ([maintenance@stbernadette.ca](mailto:maintenance@stbernadette.ca)):** The Maintenance Coordinator identifies necessary maintenance tasks and organize work Bees throughout the school year, and negotiates maintenance contracts and one-time service arrangements with vendors.

**FUNDRAISING - Karla Hartevelde ([fundraising@stbernadette.ca](mailto:fundraising@stbernadette.ca)):** The Fundraising Coordinator organizes various fundraising events for the school, and approaches potential sponsors, both private and business, for the purpose of fundraising.

**PARENT PARTICIPATION - CJ Fedalizo ([participation@stbernadette.ca](mailto:participation@stbernadette.ca)):** The Parent Participation Coordinator assigns areas of participation to families as indicated in their enrollment package, and coordinates and monitors the Parent Participation Program.

**PRINCIPAL - Julie Lee:** The Principal is responsible for the implementing and following of all PEC decisions that affect the Principal's sphere of influence. Changes in operating procedures desired by the Principal must be approved by the Education Committee before implementation and must be in accordance with policy established by the Authority.

**STAFF REPRESENTATIVES- Laurie Bennett, Anthony de Guzman and Janice Schollen:** The Staff Representative acts as a liaison between the PEC and the school staff.

## Pancake Breakfast

The Knights of Columbus will once again be hosting a Pancake Breakfast for all students and their families on the first day of school, Tuesday September 5th. This will be held at the Parish Hall, starting at 9am.

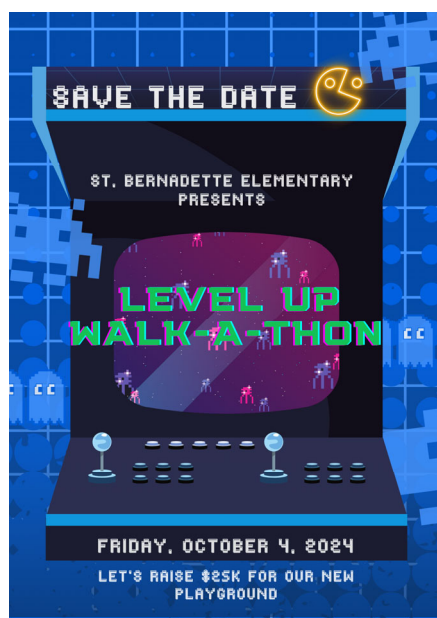
All new families are asked to visit the PEC table to pick up a Welcome Package.

The Pancake Breakfast will be followed by a Flag Raising Ceremony at 10am.

\*Reminder that dismissal is at noon\*



## Fundraising



**Save the date for our upcoming arcade-themed Walkathon.**

Our walkathon will be held on Friday, October 4th. Information regarding how to pledge online will be sent shortly.

We are hopeful to raise close to \$25,000 for the playground

## Maintenance

### Work Bees

Volunteers needed for school ground upkeep! We need parents for landscaping and pressure washing the walkways around the entrance of the school. As well as some window washing to let the sunshine into the classrooms. If you are able to help out, please contact Victor Naval at [maintenance@stbernadette.ca](mailto:maintenance@stbernadette.ca)

## Parent Participation

St. Bernadette welcomes and encourages parent participation. We would foremost like to thank you for offering up your time to be part of our school community. The success of our school is due to not only our great teaching and support staff but also because of parents like you who take the time and energy to help.

Parents are required to complete a minimum of **40 Parent Participation Hours**. Hours are credited June 1st 2024 – May 31st, 2025 inclusive.

At St. Bernadette, we use an online system to record and track participation hours via OnVolunteers at <http://stbs.onvolunteers.com>. Each family is assigned a username and password: *Stingers2016* (default password, please change after initial login), or previously saved password to access their own OnVolunteers Parent Portal Account. All participation hours must be recorded on OnVolunteers either by registering for an activity/task, being assigned an activity/task or by sending in an ad hoc request for all unplanned/unscheduled tasks.

For the mandatory 1 hour of Drop-Off/Pick-Up Supervision and any of the activities/tasks that come up throughout the school year, you will need to register for shifts in the OnVolunteer Parent Portal.

Once assigned or registered for a task, your schedule can be found posted in your OnVolunteer Parent Portal. To access your schedule and check on participation hours that have been verified and credited to your account, follow these steps once you have signed in to your Parent Portal:

- Click on the “Home” tab
- In your “Summary” box...click on “View Detail”
- A new pop-up window will open with your Volunteer Hours Summary
- Select the year/term in the drop down box

It is important to sign-in/out on the sign-in/out sheet provided in the Parent Participation binder located in front of the school office on the day of your task shift. This will confirm your participation hours for verification and is needed in order for your time to be credited to your OnVolunteers parent portal account.

If you have any questions, please refer to the Parent Participation link on the school website (<http://stbernadetteschool.ca/parents/parentparticipation/>) or contact CJ Fedalizo, Parent Participation PEC Representative at [participation@stbernadette.ca](mailto:participation@stbernadette.ca).

Heartfelt   
**THANKS**  
**TO OUR VOLUNTEERS!**

## We Are Hiring! - If you, or someone you know would love to join our team

### Job Title: School Janitor/Custodian

**Position Overview:** St. Bernadette's Catholic School is seeking a dedicated and reliable Janitor/Custodian to join our team. This part-time position offers 25 hours per week, with a schedule of 5 hours per day, 5 days a week, after school hours.

### Key Responsibilities:

- Clean and sanitize classrooms, including wiping down desks and surfaces.
- Maintain clean and orderly floors throughout the school.
- Empty and dispose of garbage and recycling.
- Perform general cleaning and maintenance tasks as needed.
- Ensure a safe and welcoming environment for students and staff.

### Qualifications:

- Experience in custodial work preferred but not required.
- Strong attention to detail and commitment to cleanliness.
- Ability to work independently and follow instructions.
- Positive attitude and reliability.
- Up to date Criminal Record Check.

If you are enthusiastic about contributing to our vibrant school community and maintaining a clean, welcoming environment for our students and staff, we invite you to apply.

To apply, please email our Principal at: [principal@stbernadette.ca](mailto:principal@stbernadette.ca)

We look forward to hearing from you!

